

Bank reconciliation – pro forma

Washburn Parish Council

Financial year ending 31 March 2016

Prepared by KAREN CORAM RFO (Name and role)

Date 10/6/16

Balance per bank statements as at 31 March 2016:

CURRENT ACCOUNT
BUSINESS ACCOUNT

	£	£
CURRENT ACCOUNT	625	
BUSINESS ACCOUNT	6961	
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Petty cash float (if applicable)

7586
33

Less: any un-presented cheques at 31 March 2016

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Add: any un-banked cash at 31 March 2016

Net balances as at 31 March 2016 (Box 8)

£ 7619

The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows:

CASH BOOK:

Opening Balance 1 April 2015 (Prior year Box 8)

£ 6949

Add: Receipts in the year

6218

Less: Payments in the year

5568

Closing balance per cash book [receipts and payments book] as at 31 March 2016 (must equal net balances above – Box 8)

£ 7619