

Explanation of variances – pro forma

Name of smaller authority: [REDACTED]

County area (local councils and parish meetings only): [REDACTED]

Insert figures from Section 2 of the AGAR in all **Blue** highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the **green boxes where relevant**:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2018/19 £	2019/20 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (<u>must include narrative and supporting figures</u>)
1 Balances Brought Forward	8,602	10,539					
2 Precept or Rates and Levies	7,250	7,500	250	3.45%	NO		
3 Total Other Receipts	758	132	-626	82.59%	YES		No grants or commuted sums claimed as in the previous year, only VAT Reclaim of £132
4 Staff Costs	3,698	4,166	468	12.66%	NO		
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	2,373	1,875	-498	20.99%	YES		Unlike previous years there has been a reduction in the scope of the parish grass cutting regime and less damage to council assets. The payments comprise: membership (£257), Insurance (£637), Room Hire (£113), Audit (£300), New defibrillator pads (£40), website/computer software (£182), Payroll (£77) and grass cutting (£270)
7 Balances Carried Forward	10,539	12,130			NO	VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	10,539	12,130				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and	118,000	118,000	0	0.00%	NO		
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable