

Washburn Parish Council

Clerk: Dr Jason Knowles PSLCC
Postal Address: 11 Wrenbeck Drive, Otley, LS21 2BP
E-mail: washburnpc@gmail.com

To All Members of the Parish Council

Notice is given that a meeting of the Council will be held in
Norwood Social Hall, Norwood
at 7.00pm on
Monday 6th January 2020



Dr Jason Knowles
Parish Clerk
30th December 2019

PUBLIC PARTICIPATION

Notice is given that at the start of this meeting 15 minutes will be set aside for members of the public to address the committee on matters relevant to the meeting within the following rules:

- (a) Members of the public wishing to speak are to have given prior notice to the Parish Clerk**
- (b) Any member of the public invited to speak will be permitted to speak for no more than 5 minutes**
- (c) In the event of more than 3 members of the public wishing to address the committee then priority will be determined by subject matter**

Cllr. Graham Hebblethwaite – Chair
Cllr. Jacqueline Davison – Vice Chair
Cllrs. Martyn Ainsley, Howard Barker, Andrew Campbell, Ann Johnson, Christine Ryder, Stephen Ryder,
Fiona Walkinshaw, Kevin Wilson

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AGENDA

- 1. Apologies:** Members will be asked to resolve to accept tendered apologies
- 2. Declarations of Interest:** Members will be asked to disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-18 of the Members' Code of Conduct. Also to declare any other significant interests which the Member wishes to declare in the public interest, in accordance with paragraphs 19-20 of the Members' Code of Conduct
- 3. Minutes for approval:** Members are asked to approve for accuracy only the Minutes of the meeting of: 4th November 2019
- 4. General Matters arising from the Minutes:** Members to discuss matters arising from the minutes of the meeting
- 5. Police Matters:** Members will receive an update on crime data
- 6. A59 Kex Gill realignment:** Members to receive an update on the proposals for the realignment of the A59
- 7. County and Borough Matters:** Members to receive an update on county and borough matters
- 8. Plans considered since last meeting:** Members are asked to note the attached comments
- 9. Planning Application Decisions:** Members are asked to note the attached decisions
- 10. Correspondence received:** Members to be informed of correspondence to the Council since the previous meeting
- 11. Highways Issues:** Members to report on any Parish highways issues

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- 12. Parish Caretaker:** Members to be updated on the recruitment of a new Parish Caretaker
- 13. Maintenance:** Members to receive an update on maintenance issues
- 14. Litter Pick:** Members to agree the arrangements for the annual Parish litter pick
- 15. Asset Inspections:** Members to agree inspections for Council assets
- 16. Grit Bins/Piles:** Members to be updated on the request for additional grit bins/piles around the Parish
- 17. Timble Telephone Box:** Members to consider whether the Council should adopt the telephone box
- 18. Budget 2020/21:** Members will be asked to consider budget proposals and to set the precept for 2020/21
- 19. Internal Audit appointment:** Members to resolve to appoint Yorkshire Internal Audit Services
- 20. Finance:** Members will be asked to approve details of accounts paid
- 21. Bank Reconciliation:** Members to approve Bank Reconciliation Statement to 1 December 2019
- 22. Next Meeting:** Members to be informed of the date, time and venue of next meeting of Council

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