

# Washburn Parish Council

Clerk: Dr Jason Knowles PSLCC  
Postal Address: 11 Wrenbeck Drive, Otley, LS21 2BP  
E-mail: [washburnpc@gmail.com](mailto:washburnpc@gmail.com)

## To All Members of the Parish Council

Notice is given that a meeting of the Council will be held in  
**Norwood Social Hall, Norwood**  
**at 7.30pm on**  
**Monday 2<sup>nd</sup> March 2020**



**Dr Jason Knowles**  
**Parish Clerk**  
**25<sup>th</sup> February 2020**

## PUBLIC PARTICIPATION

**Notice is given that at the start of this meeting 15 minutes will be set aside for members of the public to address the committee on matters relevant to the meeting within the following rules:**

- (a) Members of the public wishing to speak are to have given prior notice to the Parish Clerk**
- (b) Any member of the public invited to speak will be permitted to speak for no more than 5 minutes**
- (c) In the event of more than 3 members of the public wishing to address the committee then priority will be determined by subject matter**

Cllr. Graham Hebblethwaite – Chair  
Cllr. Jacqueline Davison – Vice Chair  
Cllrs. Martyn Ainsley, Howard Barker, Andrew Campbell, Ann Johnson, Christine Ryder, Stephen Ryder,  
Fiona Walkinshaw, Kevin Wilson

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## AGENDA

1. **Apologies:** Members will be asked to resolve to accept tendered apologies
2. **Declarations of Interest:** Members will be asked to disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-18 of the Members' Code of Conduct. Also to declare any other significant interests which the Member wishes to declare in the public interest, in accordance with paragraphs 19-20 of the Members' Code of Conduct
3. **Minutes for approval:** Members are asked to approve for accuracy only the Minutes of the meeting of: 6<sup>th</sup> January 2020
4. **General Matters arising from the Minutes:** Members to discuss matters arising from the minutes of the meeting
5. **A59 Kex Gill realignment:** Members to receive an update on the proposals for the realignment of the A59
6. **Police Matters:** Members will receive an update on crime data
7. **County and Borough Matters:** Members to receive an update on county and borough matters
8. **Plans considered since last meeting:** Members are asked to note the attached comments
9. **Planning Application Decisions:** Members are asked to note the attached decisions
10. **Correspondence received:** Members to be informed of correspondence to the Council since the previous meeting
11. **Highways Issues:** Members to report on any Parish highways issues
12. **Maintenance:** Members to receive an update on maintenance issues

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- 13. Asset Inspections:** Members to consider the Council asset inspection reports and any actions
- 14. Parish Caretaker:** Members to be updated on the recruitment of a new Parish Caretaker
- 15. Grit Bins/Piles:** Members to be updated on the request for additional grit bins/piles around the Parish
- 16. Bulb/Wildflower Scheme:** Members to consider requirements for the bulb/wildflower scheme in 2020
- 17. Website Accessibility:** Members to consider proposals for website accessibility statement and updates to meet the requirements of the Website Content Accessibility Guidelines
- 18. Meeting Schedule 2020-21:** Members to approve the Schedule of Meetings for 2020-2021
- 19. Human Resources:** Members are asked to approve the Clerk's salary commencing 1<sup>st</sup> April 2020
- 20. Finance:** Members will be asked to approve details of accounts paid
- 21. Bank Reconciliation:** Members to approve Bank Reconciliation Statement to 1 February 2020
- 22. Next Meeting:** Members to be informed of the date, time and venue of next meeting of Council

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