

Washburn Parish Council

Clerk: Dr Jason Knowles MILCM
Postal Address: 11 Wrenbeck Drive, Otley, LS21 2BP
E-mail: washburnpc@gmail.com

To All Members of the Parish Council

Notice is given that the Annual Meeting of the Council
will be held via video conference on skype
**at 7.15pm on
Monday 11th May 2020**



**Dr Jason Knowles
Parish Clerk
1st May 2020**

PUBLIC PARTICIPATION

Notice is given that at the start of this meeting 15 minutes will be set aside for members of the public to address the committee on matters relevant to the meeting within the following rules:

- (a) Members of the public wishing to speak are to have given prior notice to the Parish Clerk**
- (b) Any member of the public invited to speak will be permitted to speak for no more than 5 minutes**
- (c) In the event of more than 3 members of the public wishing to address the committee then priority will be determined by subject matter**

Cllr. Graham Hebblethwaite – Chair
Cllr. Jacqueline Davison – Vice Chair
Cllrs. Martyn Ainsley, Howard Barker, Andrew Campbell, Ann Johnson, Christine Ryder, Stephen Ryder,
Fiona Walkinshaw, Kevin Wilson

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AGENDA

1. **Election of Chair and Vice-Chair:** Nominations will be received for the Election of Chair and Vice Chair, with the signing of the Declaration of Acceptance at a later date
2. **Apologies:** Members will be asked to resolve to accept tendered apologies
3. **Declarations of Interest:** Members will be asked to disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-18 of the Members' Code of Conduct. Also to declare any other significant interests which the Member wishes to declare in the public interest, in accordance with paragraphs 19-20 of the Members' Code of Conduct
4. **Minutes for approval:** Members are asked to approve for accuracy only the Minutes of the meeting of: 2nd March 2020
5. **General Matters arising from the Minutes:** Members to discuss matters arising from the minutes of the meeting
6. **County and Borough Matters:** Members to receive an update on county and borough matters
7. **Plans considered since last meeting:** Members are asked to note the attached comments
8. **Planning Application Decisions:** Members are asked to note the attached decisions
9. **Correspondence received:** Members to be informed of correspondence to the Council since the previous meeting
10. **Highways Issues:** Members to report on any Parish highways issues
11. **Maintenance:** Members to receive an update on maintenance issues
12. **Tree Inspections:** Members are asked to note the tree inspection report

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- 13. Insurance:** Members will receive details and resolve the council insurance for 2020
- 14. Finance:** Members will be asked to approve details of accounts paid
- 15. Next Meeting:** Members to be informed of the date, time and venue of next meeting of Council

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