

Washburn Parish Council

Clerk: Dr Jason Knowles PSLCC
Postal Address: 11 Wrenbeck Drive, Otley, LS21 2BP
E-mail: washburnpc@gmail.com

To All Members of the Parish Council

Notice is given that a meeting of the Council will be held
via video conference on Zoom
Meeting ID: 861 7049 3602
Passcode: 851971

At 7.30pm on
Monday 7th September 2020



Dr Jason Knowles
Parish Clerk
29th August 2020

PUBLIC PARTICIPATION

Notice is given that at the start of this meeting 15 minutes will be set aside for members of the public to address the committee on matters relevant to the meeting within the following rules:

- (a) Members of the public wishing to speak are to have given prior notice to the Parish Clerk**
- (b) Any member of the public invited to speak will be permitted to speak for no more than 5 minutes**
- (c) In the event of more than 3 members of the public wishing to address the committee then priority will be determined by subject matter**

Cllr. Graham Hebblethwaite – Chair
Cllr. Jacqueline Davison – Vice Chair
Cllrs. Martyn Ainsley, Howard Barker, Andrew Campbell, Ann Johnson, Christine Ryder, Stephen Ryder,
Fiona Walkinshaw, Kevin Wilson

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AGENDA

1. **Apologies:** Members will be asked to resolve to accept tendered apologies
2. **Declarations of Interest:** Members will be asked to disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-18 of the Members' Code of Conduct. Also to declare any other significant interests which the Member wishes to declare in the public interest, in accordance with paragraphs 19-20 of the Members' Code of Conduct
3. **Minutes for approval:** Members are asked to approve for accuracy only the Minutes of the meeting of: 6th July 2020
4. **General Matters arising from the Minutes:** Members to discuss matters arising from the minutes of the meeting
5. **Timble Sub-station:** Members to consider any further representations with regards to the planned sub-station in Timble
6. **County and Borough Matters:** Members to receive an update on county and borough matters
7. **Police Matters:** Members will receive an update on crime data
8. **Plans considered since last meeting:** Members are asked to note the attached comments
9. **Planning Application Decisions:** Members are asked to note the attached decisions
10. **Planning Appeal:** Members to consider any further comments with regards to current planning appeals
11. **Correspondence received:** Members to be informed of correspondence to the Council since the previous meeting

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12. **Highways Issues:** Members to report on any Parish highways issues
13. **Maintenance:** Members to receive an update on maintenance issues
14. **Road Side Verge Cutting:** Members to agree road side verge cutting regime
15. **Reservoirs:** Members to be updated on the current position with regards to issues around the reservoirs
16. **Speeding on B6451:** Members to resolve any actions with regards to speeding on the B6451
17. **Asset Inspections:** Members to consider the Council asset inspection reports and any actions
18. **Complaints Policy:** Members will be asked to approve the Complaints Policy
19. **Disciplinary Policy:** Members will be asked to approve the Disciplinary Policy
20. **Grievance Policy:** Members will be asked to approve the Grievance Policy
21. **Equal Opportunities Policy:** Members will be asked to approve the Equal Opportunities Policy
22. **Freedom of Information Policy:** Members will be asked to approve the Freedom of Information Policy
23. **Contracts and Procurement Policy:** Members will be asked to approve the Contracts and Procurement Policy
24. **Retention and Disposal Policy:** Members will be asked to approve the Retention and Disposal Policy
25. **Finance:** Members will be asked to approve details of accounts paid
26. **Next Meeting:** Members to be informed of the date, time and venue of next meeting of Council

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