

Washburn Parish Council

Clerk: Dr Jason Knowles PSLCC
Postal Address: 11 Wrenbeck Drive, Otley, LS21 2BP
E-mail: washburnpc@gmail.com

To All Members of the Parish Council

Notice is given that a meeting of the Council will be held
via video conference on Zoom
Meeting ID: 817 5247 2998
Passcode: 722384

At 7.30pm on
Monday 2nd November 2020



Dr Jason Knowles
Parish Clerk
24th October 2020

PUBLIC PARTICIPATION

Notice is given that at the start of this meeting 15 minutes will be set aside for members of the public to address the committee on matters relevant to the meeting within the following rules:

- (a) Members of the public wishing to speak are to have given prior notice to the Parish Clerk**
- (b) Any member of the public invited to speak will be permitted to speak for no more than 5 minutes**
- (c) In the event of more than 3 members of the public wishing to address the committee then priority will be determined by subject matter**

Cllr. Graham Hebblethwaite – Chair
Cllr. Jacqueline Davison – Vice Chair
Cllrs. Martyn Ainsley, Howard Barker, Andrew Campbell, Ann Johnson, Christine Ryder, Stephen Ryder,
Fiona Walkinshaw, Kevin Wilson

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AGENDA

- 1. Apologies:** Members will be asked to resolve to accept tendered apologies
- 2. Declarations of Interest:** Members will be asked to disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-18 of the Members' Code of Conduct. Also to declare any other significant interests which the Member wishes to declare in the public interest, in accordance with paragraphs 19-20 of the Members' Code of Conduct
- 3. Minutes for approval:** Members are asked to approve for accuracy only the Minutes of the meeting of: 7th September 2020
- 4. General Matters arising from the Minutes:** Members to discuss matters arising from the minutes of the meeting
- 5. County and Borough Matters:** Members to receive an update on county and borough matters
- 6. Police Matters:** Members will receive an update on crime data
- 7. Plans considered since last meeting:** Members are asked to note the attached comments
- 8. Planning Application Decisions:** Members are asked to note the attached decisions
- 9. Correspondence received:** Members to be informed of correspondence to the Council since the previous meeting
- 10. Highways Issues:** Members to report on any Parish highways issues
- 11. Maintenance:** Members to receive an update on maintenance issues
- 12. Road Side Verge Cutting:** Members to agree road side verge cutting regime for 2021

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13. **Timble Sub Station:** Members to receive a verbal update on the Sub Station proposal
14. **Reservoirs:** Members to be updated on the current position with regards to issues around the reservoirs
15. **Washburn Valley Directory:** Members to consider a request from Norwood Charities to set up a community directory
16. **Meeting Venues:** Members to consider the venue for upcoming meetings
17. **Council Printer and anti-virus software:** Members to consider the purchase of a new printer and software
18. **Auditors Report:** Members will be advised of the outcome of the external audit
19. **Finance:** Members will be asked to approve details of accounts paid
20. **Next Meeting:** Members to be informed of the date, time and venue of next meeting of Council

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