

## Washburn Parish Council

<b>Meeting:</b>	Annual Council Meeting
<b>Date:</b>	11 <sup>th</sup> May 2020
<b>Venue:</b>	Video conference meeting via Skype
<b>Commenced:</b>	7.20 pm
<b>Concluded:</b>	8.35 pm
<b>Members Present</b>	CLlr G Hebblethwaite (Chair) Cllrs M Ainsley, H Barker, A Campbell, J Davison, A Johnson, C Ryder, F Walkinshaw, K Wilson
<b>In Attendance:</b>	CLlr S Lumley (North Yorkshire County Council), CLlr V Oldham (Harrogate Borough Council) Dr J Knowles (Parish Clerk)

### 1. Election of Chair and Vice-Chair

It was resolved that CLlr G Hebblethwaite be appointed Chair for the Year 2020/2021.

**Proposed:** CLlr C Ryder  
**Seconded:** CLlr A Campbell  
**Votes for:** All Members present

The Chair, CLlr G Hebblethwaite agreed the position with the signing of the declaration of office delayed to a later date.

It was resolved that CLlr J Davison be appointed Vice Chair for 2020/2021.

**Proposed:** CLlr G Hebblethwaite  
**Seconded:** CLlr A Johnson  
**Votes for:** All Members present

The Vice Chair, CLlr J Davison agreed the position and the signing of the declaration of office as Vice Chair is delayed to a later date.

## 2. Apologies

Apologies from: Cllr S Ryder

## 3. Declarations of Interest

No declarations of interest, of any nature, were received.

## 4. Minutes for approval:

**Resolved:** the minutes of the Full Council of 2<sup>nd</sup> March 2020 were approved for accuracy by Cllr A Johnson and seconded by Cllr A Campbell, agreed unanimously and will be signed by the Chair at a later date

## 5. General Matters arising from the Minutes

Cllr A Campbell raised concerns over the permanent occupancy of the caravan sited on the land comprising field 418221 449963, LS21 2ND. **The Clerk was instructed to report the on-going concerns to Harrogate Planning Enforcement.**

Cllr C Ryder raised concerns over the planning decision at Chapel House to which Harrogate Planning had said there was no right of appeal. There is a new planning application for this property which the Council has no objections to. **The Clerk was instructed to write to the Portfolio holder to explain previous application refusal and to consider the new application.**

## 6. County and Borough Matters

Cllr S Lumley outlined that North Yorkshire County Council have adapted to the challenges of the Covid-19 crisis by redirecting and furloughing staff with delegation of authority to the Executive in order to keep local government working. The A59 project has obviously been affected and so we are still awaiting Central Government support.

Cllr V Oldham identified that the business grant support scheme has been effectively delivered by Harrogate Borough Council, with Cabinet members and senior officers leading from the front in this difficult situation.

## 7. Plans considered since last meeting

The list of plans considered since the last meeting is attached

**Resolved: that the comments be noted**

## **8. Planning Application Decisions**

19/04545/FUL            Formation of timber plantation access road and erection of gate  
Land known as Sandwith Moor Plantation, Norwood  
**Approved with Conditions**

20/00851/FUL            Erection of Agricultural building  
Croft Farm, Blubberhouses  
**Approved with Conditions**

## **9. Correspondence Received**

The following correspondence was received (03.03.20 – 01.05.20)

1. Harrogate BC – Waste and recycling collection day changes
2. Nidderdale Plus – Emergency planning for the COVID-19 pandemic
3. YLCA – White Rose Updates
4. Harrogate BC – Various News Updates including on COVID-19
5. PKF Littlejohn – Delay on issuing the Annual Governance and Accountability Returns
6. Yorkshire Ambulance Service – Weekly checks update for Public Access Defibrillators
7. Suspicious Activity – Email regarding suspicious activity in the Parish – **The Council said such emails were very useful as they can quickly be circulated on email groups and social media. Cllr Lumley said this issue had been reported throughout Nidderdale**
8. Harrogate BC – Casual Vacancy procedures during COVID-19
9. Harrogate BC – Enforcement query re: Bride Cross Farm Works
10. Nidderdale Plus – Lockdown Update
11. Harrogate BC – Village and Community Hall Quality Assessment 2020
12. NYCC – Briefing note on PROW and Covid19

Signed

Date

## **10. Highways Issues**

No current highways issues to report

The Clerk informed Council that reported works will take place on road markings at Menwith Hill Road to Dangerous Corner.

## **11. Maintenance**

Due to the Covid-19 crisis the caretaker was stood down from undertaking any works. The Council agreed that given current Government guidance the caretaker can undertake maintenance tasks as long as they are safe to do so and social distancing is maintained.

New issues requiring action:

1. Blocked drains on B6451 need reported to highways

## **12. Tree Inspections**

The report from John King is accepted and noted

The Clerk was instructed to contact Yorkshire Water with regards to the light issue at Blubberhouses car park. The Clerk was instructed to contact John King regarding enlarging the tree guards.

## **13. Insurance**

**Resolved: 1. the three year insurance from Ecclesiastical be accepted**

The Clerk was delegated to pay via bacs with agreement with Chair and Vice Chair

## 14. Finance

<b>To: All Members of the Parish Council</b>		<b>From: Parish Clerk</b>		
<b>Accounts Paid</b>				
<b>General Accounts</b>		<b>Mar-20</b>		
<b><u>DETAIL</u></b>		<b><u>GROSS</u></b>	<b><u>VAT</u></b>	<b><u>NETT</u></b>
THE ROBINSON LIBRARY		48.00	0.00	48.00
CARETAKER		48.00	0.00	48.00
CLERKS SALARY		618.70	0.00	618.70
CLERKS EXPENSES		91.00	0.00	91.00
HMRC TAX		154.80	0.00	154.80
DEFIBRILLATOR PADS		32.95	6.59	39.54
PAYROLL		64.00	12.80	76.80
TOTAL		1057.45	19.39	1076.84
<b>To: All Members of the Parish Council</b>		<b>From: Parish Clerk</b>		
<b>Accounts Paid</b>				
<b>General Accounts</b>		<b>Apr-20</b>		
<b><u>DETAIL</u></b>		<b><u>GROSS</u></b>	<b><u>VAT</u></b>	<b><u>NETT</u></b>
YLCA SUBSCRIPTION		211.00	0.00	211.00
TOTAL		211.00	0.00	211.00

**Resolved:**                    **that the accounts paid be approved**

## 15. Next Meeting

**Monday 6<sup>th</sup> July @ 7.30pm in Robinson Library, Timble or via Zoom video conference – subject to Government guidance**

Signed

Date