

Washburn Parish Council

Meeting: Full Council

Date: 6th July 2020

Venue: Virtual meeting via Zoom

Commenced: 7.38 pm

Concluded: 9.46 pm

Members Present Cllr G Hebblethwaite (Chair)
Cllrs M Ainsley, H Barker, A Campbell, J Davison, A Johnson, C Ryder, K Wilson

In Attendance: Cllr V Oldham (Harrogate Borough Council), Cllr S Lumley (North Yorkshire County Council), Gordon Milne (Area 6 Highways – North Yorkshire County Council), PCSO Alastair Graham-Merrett, Dr J Knowles (Parish Clerk), One Member of the Public

Public Participation

The resident raised the following matter:

Concern among residents over the increased number of visitors to the area leading to parking, safety, access, verge damage and anti-social behavior issues.

1. Apologies

Apologies from: Cllr S Ryder, F Walkinshaw

Resolved: **to note apologies and approve all reasons for absence**

2. Declarations of Interest

No declarations of interest, of any nature, were received.

3. Minutes for approval:

Resolved: **the minutes of the Annual Meeting of the Council held on 11th May 2020 were approved for accuracy by Cllr A Campbell and seconded by Cllr H Barker, agreed unanimously and will be signed by the Chair at a later date**

4. General Matters arising from the Minutes

Cllr A Campbell requested an update on the enforcement action on the caravan sited on Weston Moor. The Clerk confirmed that any future action sits with Harrogate Borough Council Legal Team.

5. Reservoirs

The Chair reported that he had met with Yorkshire Water, North Yorkshire County Council and had contact with the Police Deputy Crime Commissioner regarding concerns over parking, verge damage, lack of enforcement, safety concerns, litter and volume of traffic from visitors coming to the reservoirs. The problem got so bad that on 16 June North Lane had to be closed.

Councillors expressed their concerns and the need for a strategy from North Yorkshire County Council Area 6.

Gordon Milne from Area 6 requested a map be provided identifying all the hotspots, with photographs if possible, prior to meeting with council representatives to consider options.

6. Speeding on B6451

Cllr M Ainsley reported there is an increasing problem of speeding and noise on the B6451 leading to safety and quality of life concerns for residents and visitors. This was highlighted by two recent fatalities on Wood Edge. He requested that a 40 mph be considered from Farnley to Norwood. Councillors also raised concern that the speed limit on Bland Hill is ignored with no enforcement and speeding and noise, particularly from motorbikes, on the Askwith Moor Road.

PCSO Graham-Merrett outlined that community speed watch training is available to Parish Councils and that he would forward details. He would speak to colleagues in the Safety Camera team to request more presence in the area with findings likely to inform any consideration of reducing the speed limit.

7. Police Matters

The crime data for March recorded two reported incidents: anti-social behavior in Fewston car park and Jonah's Lane. In April there were seven reported incidents: four anti-social behavior at Church Hill (1) and Back Lane (3); one drugs offence at Watson's Lane; one vehicle crime at Rues Lane; and, one violence and sexual offence at Church Hill. In May there were seven reported incidents, all anti-social behavior at: Back Lane (3); Brat Lane (1); North Lane (1); Fewston car park (1); and, Blubberhouses Sports/recreation area (1).

PCSO Graham-Merrett stated the area was well policed given it's scale but that more information on crime activity in the area will not be able to be made available. However, as with other areas if you would like to set up a WhatsApp group more real time information could be shared and he would be happy to become a member.

Gordon Milne and PCSO Graham-Merrett were thanked and left the meeting.

8. County and Borough Matters

Cllr Lumley reported that North Yorkshire County Council are meeting virtually but that the service continues. The Covid-19 pandemic has led to significant financial cost to the Council. It is hoped that with the easing of restrictions that the economy will re-start. He has been impressed with how our communities have pulled together to look after each other. The A59 scheme is currently paused but hoping it will be re-energized shortly.

Cllr Oldham outlined that Harrogate Borough Council has redeployed staff, particularly on to waste and collection during the pandemic. The Licensing team are now working hard with the hospitality sector. The focus throughout the area is on re-opening but ensuring the safety of our residents and visitors, as can be seen with the social distancing measures in Harrogate.

9. Annual Governance Statement

Items 1-8 Approved.

Resolved: **that the Annual Governance Statement had been reviewed and approved by Council**

10. Annual Accounting Statement

Items 1-10 Approved.

Resolved: **that the Annual Accounting Statement had been reviewed and approved by Council**

11. Standing Orders

The Standing Orders and Financial Regulations are attached.

Resolved: **The Standing Orders and Financial Regulations be adopted**

12. Risk Assessment and Asset Register

The Risk Assessment and Asset Register are attached.

Resolved: **that the Council agree and adopt the reviewed Risk Assessment and Asset Register**

13. Code of Conduct

The Code of Conduct is attached.

Resolved: **that the Council agree and adopt the Code of Conduct**

14. Plans considered since last meeting

The list of plans considered since the last meeting is attached

Resolved: **that the comments be noted**

15. Planning Application Decisions

20/00091/FUL Erection of log store, raising of pitch to lean-to roof, with alterations to fenestration

Tabucca 3 Brame Hall Farm, Norwood

Approved with Conditions

20/00430/FUL Demolition and conversion of agricultural buildings to form 4 no. dwellings with creation of additional access and diversion of Public Rights of Way

Brown Bank Farm, Norwood

Withdrawn

20/01250/COU Change of use of agricultural land (Sui Generis) to use as residential garden (C3)

Chapel House, Blubberhouses

Approved with Conditions

16. Correspondence Received

The following correspondence was received (12.05.20 – 30.07.20)

1. Harrogate BC – Resident's news
2. Email – Farmers maybe need to be aware!
3. North Yorkshire County Council – Covid-19 update
4. Harrogate BC – Spring Bank Holiday Waste Collection Changes
5. Washburn Heritage Centre – Queen's Award for Voluntary Service
6. YLCA – White Rose Update
7. North Yorkshire Police & Crime Commissioner – AJ1 Project Road Safety Fund
8. Harrogate BC – Business Rates re Meagill Lane Chapel
9. Resident email – Request for horse/rider warning sign
10. NALC/SLCC – Statement on Face-to-Face Council Meetings

17. Highways Issues

Issues to report:

1. Timble/Rues Lane – Car parking at junction
2. Timble – Replacement slow down sign needed
3. B6451 – near bridge, hole around drain

18. Maintenance

The following works have been completed by the caretaker:

1. Meagill Lane Chapel – Wire Mesh Air Vent/Tar Paint Guttering
2. Washburn Parish Council Noticeboard – Norwood Social Hall algae removal
3. Verge Clearing – Jack Hill and Constable Ridge Road
4. Strimming – Fewston triangle

New issues requiring action:

1. Wydra Lane – tree needs cutting back as obscuring Give Way sign
2. Fewston Farm Shop entrance – vision blocked on road requiring trees to be cut back
3. Timble – strimming required at Three Lanes End near the iron railings
4. Telephone boxes – soil removed and grass cut at entrances to both telephone boxes

A cut of verges at Hardisty Hill, Jack Hill and North Lane will be needed soon

The Clerk was requested to contact Yorkshire Water with regards to removal of a free standing tree and logs that have been left on the side of the road near Fewston Parochial Hall

19. Auditors Report

The Clerk presented the Internal Audit report findings and recommendations

Resolved: **that the report be noted**

20. Working from Home Allowance

Resolved: **The Clerk’s working from allowance to increase to £6 per week from 6th April 2020 for a contribution towards utilities at home**

21. Finance

To: All Members of the Parish Council		From: Parish Clerk		
Accounts Paid				
General Accounts		Apr-20		
DETAIL		GROSS	VAT	NETT
YLCA SUBSCRIPTION		211	0	211
TOTAL		211	0	211
To: All Members of the Parish Council		From: Parish Clerk		
Accounts Paid				
General Accounts		Jun-20		
DETAIL		GROSS	VAT	NETT
A J GALLAGHER INSURANCE		678.96	0	678.96
HMRC TAX		164.2	0	164.2
CLERKS SALARY		657.4	0	657.4
CLERK EXPENSES		52	0	52
INFORMATION COMMISSIONERS OFFICE		40	0	40
YORKSHIRE INTERNAL AUDIT SERVICES		65	0	65
VISION ICT		54	9	45
JASON KNOWLES - PRINTER INK CARTRIDGE		89.95	0	89.95
CARETAKER - MAINTENANCE		105	0	105
TOTAL		1906.51	9	1897.51

Resolved: that the accounts paid be approved

22. Next Meeting

Monday 7th September @ 7.30pm via Zoom

Signed

Date