

Washburn Parish Council

Meeting:	Annual Council Meeting
Date:	4 th May 2021
Venue:	Virtual meeting via Zoom
Commenced:	7.15 pm
Concluded:	9.05 pm
Members Present	Cllr G Hebblethwaite (Chair) Cllrs H Barker, A Campbell, J Davison, A Johnson, C Ryder, S Ryder, K Wilson
In Attendance:	Cllr V Oldham (Harrogate Borough Council), Cllr S Lumley (North Yorkshire County Council), Dr J Knowles (Parish Clerk)

1. Election of Chair and Vice-Chair

It was resolved that Cllr G Hebblethwaite be appointed Chair for the Year 2021/2022.

Proposed: Cllr K Wilson
Seconded: Cllr C Ryder
Votes for: All Members present

The Chair, Cllr G Hebblethwaite agreed the position with the signing of the declaration of office delayed to a later date.

It was resolved that Cllr J Davison be appointed Vice Chair for 2021/2022.

Proposed: Cllr C Ryder
Seconded: Cllr A Johnson
Votes for: All Members present

The Vice Chair, Cllr J Davison agreed the position and the signing of the

Resolved: **The Standing Orders and Financial Regulations be adopted**

10. Risk Assessment and Asset Register

The Risk Assessment and Asset Register are attached.

Resolved: **that the Council agree and adopt the reviewed Risk Assessment and Asset Register**

11. Insurance

The Insurance renewal statement for 2021-2022 is attached.

Resolved: **the renewal from Came & Company be accepted**

12. Code of Conduct

The Code of Conduct is attached.

Resolved: **that the Council agree and adopt the Code of Conduct with an amendment to remove section 8.1**

13. Police Matters

There were no Police in attendance. There were seven reported crimes in the Parish for the period January to March: 3 x Burglary at Rues Lane (2) and Cobby Syke Road; 1 Criminal damage and arson at Rues Lane; 1 Theft at Watson's Lane; and, 2 Violence and sexual offences at Hardisty Hill.

14. Plans considered since last meeting

The list of plans considered since the last meeting is attached.

Resolved: **that the comments be noted**

15. Planning Application Decisions

20/01564/FUL Construction of a radome and electrical sub station
RAF Menwith Hill

Approved with Conditions

20/04738/FUL Formation of new Velux roof lights and bi-fold doors in
kitchen/dining area
Beaver End, Norwood

Approved with Conditions

20/03875/FUL Erection of holiday cabin
Norwood Bottom Farm, Norwood

Withdrawn

21/00603/FUL Erection of link extension to holiday cottage/annex with
rooflights – revised scheme
Southcroft, Timble

Approved with Conditions

21/00565/FUL Erection of temporary (3 years) ice-cream kiosk
Swinsty Reservoir Car Park and Picnic Area, Fewston

Approved with Conditions

16. Correspondence Received

The following correspondence was received (20.02.21 – 23.04.21)

1. Harrogate BC – Resident’s news
2. North Yorkshire County Council – Updates and Bulletins
3. YLCA – White Rose Update

4. Email – complaint regarding boulders and wooden posts on road to Timble Ings
5. Email – Litter in the Fewston Area
6. Yorkshire Water/National Trust – Ranger service
7. Harrogate BC – Planning Enforcement at Bride Cross Farm unauthorised excavations
8. Email – Fewston/Swinsty reservoir unsociable behaviour
9. Email – Fly tipping at Jack Hill
10. Email – Traffic and parking issues at Timble Ings
11. North Yorkshire County Council – Penny Pot Lane – carriageway patching and surface dressing
12. North Yorkshire County Council – B6451 Dangerous Crossing to Summerbridge – carriageway patching and surface dressing
13. North Yorkshire County Council – West End/Hall Lane, Blubberhouses – carriageway resurfacing scheme
14. YLCA – Government announces remote meeting powers not being extended
15. Yorkshire Water – Reopening of Recreational Sites
16. Knabs Ridge Wind Farm Fund – Open for Applications
17. North Yorkshire County Council – Road Closure Notification Timble Village (4 – 7 May)
18. North Yorkshire County Council – Road Closure Notification Timble Village (10 – 14 May)

17. Highways Issues

Issues to report:

1. Hardisty Hill near Prospect House Farm – pothole
2. Hardisty Hill/Menwith Hill Road – overflowing ditch and self-seeding trees
3. Busky Dike Lane - potholes

18. Maintenance

The following works have been completed by the caretaker:

1. Hedge, tree and verge clearance – North Lane

Signed

Date

2. Interpretation Board Cleaning – Norwood Edge

New issues requiring action:

1. Constable Ridge – overgrown – Cllr S Ryder to meet with the caretaker on site
2. Timble – self-seeding tree needs removed
3. BT Boxes – the paint has now been purchased for maintenance
4. Penny Pot Lane – fly tipping – the Chair to report

19. Finance

19.1 Accounts for Payment

To: All Members of the Parish Council		From: Parish Clerk		
Accounts Paid				
General Accounts		May-21		
<u>DETAIL</u>		<u>GROSS</u>	<u>VAT</u>	<u>NETT</u>
YLCA SUBSCRIPTION		215.00	0.00	215.00
ZOOM SUBSCRIPTION		143.88	23.98	119.90
A J GALLAGHER INSURANCE		697.83	0.00	697.83
YORKSHIRE INTERNAL AUDIT SERVICES		70.00	0.00	70.00
CARETAKER MAINTENANCE		108.00	0.00	108.00
TOTAL		1234.71	23.98	1210.73

Resolved: that the accounts paid be approved to 4 May 2021

19.2 Bank Reconciliation

Resolved: to approve the bank reconciliation statement and budget comparison to 30th April 2021.

Signed

Date

19.3 Internal Audit

The Clerk presented the Internal Audit report findings and recommendations.

Resolved: that the report be noted

20. Next Meeting

20.1 Items for inclusion on the next agenda

Resolved: The following items to be included on the next agenda: Platinum Jubilee and Asset Valuations

20.2 Monday 5th July @ 7.30pm at the Robinson Library

Signed

Date